Wellesley College
Candidate Assessment Form

The Hiring Manager is responsible for completing the candidate assessment through PeopleAdmin. However, this form may be used by the Search Committee or the interview team as a group exercise at the end of each candidate's interviews.

Candidate:

Date of Interview:

Strengths:

Concerns:

Numerical Assessment:

Candidate's Name:					
Not Suitable 1					
2					
Average 3					
4					
Outstanding 5					
Totals					

Average Score: _____

MEANING OF RANKINGS FOR INTERVIEWS

1. The applicant is inappropriate for this position.

2. The person and position are poorly matched. Although there may be some positive correlation, applicant would not fulfill position expectations.

3. The person and position match in an average way. There is some potential for success in the position, but the applicant may not fulfill job expectations.

4. The applicant has a good chance of success in the position and matches position expectations in an above average way.

5. The applicant would be outstanding in this particular role and would fulfill position expectations.