

PART III. PROPOSED HIRE

Please present Faculty Search Plan Part III to the Office of Human Resources when the Department has voted to make an offer for the job. An offer must be approved, by the department dean, in advance of being made to a candidate. A formal contract letter will be generated only when a completed copy of Part III is received by the Office of the Provost.

Department/Program: _____

Chair: _____

Name of Proposed Hire: _____

HR Officer Signature: _____

Date: _____

The signature above certifies that this search has been conducted in accordance with the college's policies on recruitment and hiring. The college makes its hiring decisions based upon the merits, qualifications and abilities of the applicant and it does not discriminate in its hiring practices (or the terms or conditions of employment) based on any classification protected by law. Those protected classifications include race, color, religion, age, sex, sexual orientation, pregnancy, national origin, ethnicity, physical or mental disability, genetic information, veteran's status or membership in uniformed armed services, or any other classes protected by law.